

Community Services Fees & Charges

Food, Health & Safety and Public Safety Discretionary Fees

Body alteration registrations	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
http://www.torbay.gov.uk/business/licensing/skin-piercing/		
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Premises	159.00	164.00
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Practitioner	79.00	82.00
Tattooing, Electrolysis and Body Piercing : Amendment to registration	45.00	47.00
Ear piercing using an approved cartridge system – Premises	90.00	93.00
Ear piercing using an approved cartridge system – Practitioner	68.00	71.00
Ear piercing: Amendment to registration	45.00	47.00

Fish Export Certificates	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Export Certificates (fish) – Basic	30.00	30.00
Export Certificates (fish) – Advanced *	60.00	60.00
Export Certificates (fish) – Advanced (where re-issued required due to error caused by business)	30.00	30.00

** If two or more Advanced Certificates are issued on the same day then the second, third, etc, are charged at the basic rate.*

Factual reports to Solicitors following accidents	£ Current 2018/19	£ Proposed 2019/20
Factual report	144.00 +VAT	148.00 + VAT
Photocopying per sheet	1.00	1.10
Photographs	Actual costs	Actual costs

Sports Grounds	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
General or Special Safety Certificate (Sports grounds) - new	587.00	605.00
General or Special Safety Certificate (Sports grounds) – alteration requested by sports grounds	299.00	310.00
Regulated Stand (Sports grounds) - new	319.00	330.00
Regulated Stand (Sports grounds) - alteration requested by sports grounds	159.00	165.00

Licensing Discretionary Fees

Street Trading http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Annual	908.00	999.00
Seasonal	716.00	788.00
3 months	405.00	445.00
1 month	174.00	190.00
Daily	121.00	133.00
Replacement or amendment	31.00	34.00
Small Traders 0-15		
1-3 days #	273.00	300.00
4-6 days	398.00	438.00
7-9 days	522.00	575.00
10-12 days	648.00	713.00
13-15 days	772.00	849.00
16+ days	896.00	985.00
Medium Traders 16-30		
1-3 days	661.00	727.00
4-6 days	971.00	1,068.00
7-9 days	1283.00	1,411.00
10-12 days	1595.00	1,755.00
13-15 days	1907.00	2,098.00
16+ days	2218.00	2,440.00
High Traders 31+		
1-3 days	1059.00	1,165.00
4-6 days	1558.00	1,714.00
7-9 days	2056.00	2,262.00
10-12 days	2554.00	2,810.00
13-15 days	3052.00	3,357.00
16+ days	3552.00	3,907.00
Miscellaneous Charity	121.00	133.00
Miscellaneous Special	330.00	363.00

If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect.

Community Partnership Events applications can be co-ordinated using the same criteria, even if the events are run by different Community Partnerships.

One Street Trading Consent can then be issued for all those events applied for and they will be listed within the Consent.

Local Community Street Trading Events (i.e. friend of park etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £121 (with agreement from Council)

Larger Community Street Trading Events (i.e. Carnivals, BMAD etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £363 (with agreement from Council)

Charitable Street Trading Events, where ALL money raised is for charitable purposes - Free (with agreement from Council)

Zoo Licensing	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/zoo/	O/S VAT	O/S VAT
First ever licence	665.00	731.50
Statutory six yearly inspection	302.00	332.20
Periodic three year inspection	333.00	366.30
Informal annual inspection	333.00	366.30
Transfer of Licence	191.00	210.10

Animal Licensing	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Animal Boarding Establishments Act 1963	272.00**	N/A
Animal Boarding Establishments Act 1963 renewal	145.00**	N/A
Pet Animals Act 1951	272.00**	N/A
Pet Animals Act 1951 – renewal	145.00**	N/A
Riding Establishments Act 1964 and 1970 (up to five horses)	385.00**	N/A
Fee per horse in excess of five	16.00	N/A
Dangerous Wild Animals Act 1976	500.00**	550.00
Breeding of Dogs Act 1973	248.00**	N/A
Breeding of Dogs Act 1973 renewal	132.00**	N/A

** Plus costs of vets fees as required

Animal Licensing Post 1 October 2018 (except Zoo and DWA)	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Home Boarding **	N/A	389.00
Kennels inc Catteries **	N/A	399.00
Pet Shops	N/A	428.00
Dog Breeding **	N/A	428.00
Day Care **	N/A	389.00
Horses (Riding Establishments) **	N/A	505.00
Performing Animals **	N/A	389.00

** Plus costs of vets fees as required

Footnote:

In all cases where there is more than one activity per licence. The fee will be:

Highest Cost Activity - Full Fee, plus;

Second (or second Highest) Cost Activity - 30% of fee

Any third or subsequent activity add 10% of fee

Sex Entertainment Premises	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/	O/S VAT	O/S VAT
Sex Shop Establishment: New Application (non refundable)	6000.00	6600.00
Sex Shop Establishment: Annual Licence Fee (non refundable)	3500.00	3850.00
Sex Shop Establishment: Transfer of Licence (non refundable)	3500.00	3850.00
Sexual Entertainment Venue: New Application (non refundable)	6000.00	6600.00
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	3500.00	3850.00
Sexual Entertainment Venue: Transfer of Licence (non refundable)	3500.00	3850.00
Premises Variation	512.50	564.00

Distribution of printed matter	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/	O/S VAT	O/S VAT
Consent under CNEA to distribute free printed matter – one distributor	118.00	130.00
For each additional distributor up to a maximum of six	22.00	24.00

Park Homes	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/	O/S VAT	O/S VAT
Annual Licence Fee (Lower band)	100.00	150.00
Annual Licence Fee (Higher band)	1000.00	2000.00
Application Fee for a Site Licence	665.00	730.00
Application to Transfer a Site Licence	355.00	390.00
Application to vary conditions on a Site Licence	355.00	390.00
To post site conditions on Council website	82.00	90.00
Compliance Notice – Cost of Notice*	82.00	90.00

*The costs of enforcement will then be added to this figure

Hackney Carriage	£ Current 2018/19	£ Proposed 2019/20
http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/	O/S VAT	O/S VAT
Annual New (Licence, plate & bracket)	261.00	275.00
Annual Renewal	175.00	185.00
Seasonal Renewal	110.00	115.00
Horse drawn annual	115.00	115.00
Horse drawn seasonal **	67.00	67.00
Vehicle inspection #	84.00	TBA
Driver (New) (includes knowledge test & handbook)	287.00	323.00
Driver (Renewal)	208.00	228.00
Drivers badge (replacement)	25.00	27.50
Transfer (permanent or temporary)/change of vehicle	79.00	82.00
Plate	64.00	66.00
Replacement bracket	22.00	24.00
Knowledge test (1 test included in new driver fee)	64.00	70.00
Knowledge re-test	32.00	35.00

** For a period of 7 months, commencing with the Easter School Holidays.

Vehicle inspection fee levied at cost following procurement process

Private Hire Vehicles http://www.torbay.gov.uk/business/licensing/taxis/private-hire/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Annual New (Licence, plate & bracket)	240.00	244.00
Annual Renewal	154.00	154.00
Vehicle inspection #	81.00	TBA
Driver (New) (includes knowledge test & handbook)	287.00	323.00
Driver (Renewal)	208.00	228.00
Drivers badge (replacement)	25.00	27.50
Operator (per vehicle)	67.00	67.00
Transfer (permanent or temporary)/change of vehicle	79.00	82.00
Plate	64.00	66.00
Replacement bracket	22.00	24.00
Knowledge test	64.00	70.00
Knowledge re-test	32.00	35.00
Door signs per pair ***	15.00	TBA

*** Door Signs at Cost

Other Charges	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Handbook & replacements	15.00	25.00
Assistance/advice appointment	25.00	50.00

Gambling Fees http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Application for new premises licence		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application to vary premises licence		
Small Casino	4000.00	4000.00
Casino (existing)	2000.00	2000.00
Bingo Premises	1750.00	1750.00
Betting Premises (Tracks)	1250.00	1250.00
Betting Premises (Other)	1500.00	1500.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	1000.00	1000.00
1st Annual Fee		
Small Casino	5000.00	5000.00
Casino (existing)	3000.00	3000.00
Bingo Premises	1000.00	1000.00
Betting Premises (Tracks)	1000.00	1000.00
Betting Premises (Other)	600.00	600.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	750.00	750.00
Application to transfer the premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed FEC	950.00	950.00

Application for re-instatement of premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application for a provisional statement		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application for a premises licence for a premises which already has a provisional statement		
Small Casino	3000.00	3000.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application checking service for Licensing & Gambling applications*		
Premises Licence & Club Premises Certificate applications (Licensing Act 2003 & Gambling Act 2005)	46.00	46.00
Transfer and Vary DPS application (Licensing Act 2003 & Gambling Act 2005)	16.00	16.00
Personal Licence applications (Licensing Act 2003)	11.00	11.00
Permits (Gambling Act 2005)	11.00	11.00
Rate per hour for other application checks	TBC	

Advice and Support	£ Current 2018/19 Inc VAT	£ Proposed 2019/20 Inc VAT
Licensing advice and support visits for Businesses*		
Application licence advice (Up to 2 hours, including site visit & short report, identifying key issues)	105.00	130.00
Food and Safety training, advice and support visits for Businesses*		
New Business Health Check (Up to 1.5 hours, including site visit & short report, identifying key priorities)	130.00	130.00
FHRS Rescore visit	175.00	180.00
Training on pre arranged Food Hygiene training courses (Course will run if there are sufficient delegates),per delegate	55.00	60.00
On site training for companies for up to 12	450.00	465.00
H&S Courses 1/2 day	310.00	320.00
H&S Courses full day	620.00	640.00

*These services are in the process of being developed and further notification will be given before the service and therefore the fees are implemented.

Pavement Cafe Permit (per annum) http://www.torbay.gov.uk/roads/highways-licenses/street-café/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Band 1-up to 10sqm	265.00	295.00
Band 2- 10 to 20sqm	393.00	435.00
Band 3 - 20 to 30sqm	528.00	585.00
Band 4 - over 30sqm	662.00	730.00
In addition to Band above - Permit to include non amplified music	88.00	97.00
Temporary Event for amplified music	66.00	72.00
Appeal to Licensing Committee	165.00	195.00
Transfer of Licence	88.00	97.00
Variation	165.00	180.00

K. Miscellaneous	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Cancelled appointments (This fee, plus any costs incurred, may be charged).	8.00	Remove
Certificate of errors. For supplying a certificate upon the request of submitter when no other fee is payable.	38.00	Remove

Environmental Protection Discretionary Fees http://www.torbay.gov.uk/asb-environment-and-nuisance/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Stray Dogs		
Carriage of Stray Dogs	69.00	71.00
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	96.00	99.00
Payment Plan Arrangement Fee	12.00	13.00
Private Water Supply Charges		
Risk Assessment	222.00	230.00
Sampling Visit	93.00	96.00
Investigation	116.00	120.00
Granting Authorisation	116.00	120.00
Missed Appointment	40.00	42.00
Scrap Metal Act		
Site Licence Application Fee (3 years)	890.00	920.00
Collectors Licence Application Fee	455.00	470.00
Variation Cost	103.00	106.00
Renewal Fee – Site Licence	668.00	690.00
Renewal Fee - Collector	335.00	345.00

Private Sector Housing – Discretionary Fees http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
HMO Licensing - New application	890.00	1241.00
HMO Licensing - New application (enforced)	N/A	1549.00
HMO Licensing - Renewal	890.00	935.00
HMO Licensing – Renewal (enforced)	N/A	1242.00
Charges for Housing Act Notices plus reasonable costs incurred by the Council	Variable from 100.00 to 300.00	Variable from 100.00 to 300.00
Immigration Inspection Fee	132.00	136.00
Administrative Charge for landlords who fail to submit documentation when requested	40.00	42.00
Works in Default (minimum admin charge)	£100 or 30% of total works (whichever is greater)	£100 or 30% of total works (whichever is greater)

General Fees for all services	£ Current 2018/19 O/S VAT	£ Proposed 2019/20 O/S VAT
Personal Search/Solicitor Enquiries	72.00	74.00
Contaminated Land Searches (per hour)	82.00	85.00
Repayment of fee where error was the applicant's	27.00	28.00
Replacement licence certificates	27.00+ VAT	28.00 +VAT

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer hour.